

Vendor Invitation

August 1, 2017

Dear Friends,

The Atlantic States Rural Water & Wastewater Association (ASRWWA) invites you to attend our 2017 Connecticut Water & Wastewater Fall Conference & Trade Show on Wednesday, October 25, 2017 at the New Life Church, 350 High Hill Road, Wallingford, CT 06492.

Conference hours are 7:00AM - 3:15PM. Tradeshow Sessions are 7:30AM - 9:00AM and 10:30AM - 11:30AM. Our conference typically draws anywhere from 130 to 160 attendees, which are water & wastewater operators, manager, and superintendents.

The Member Rate for a Trade Show booth is \$400.00. The Non-Member Rate for a Trade Show booth is \$625.00. If your organization is not yet an ASRWWA member, take note: Our members experience a substantial cost savings. An Associate Membership is only \$250 per year, and our valued members pay only \$400 for booth space, rather than \$625. Keep in mind, we hold two conference every year. Our Connecticut Conference is in the Fall and Rhode Island Conference is in the Spring. Your Annual Membership is good for both Conferences, getting you the reduced booth pricing! Each booth includes:

- One 6-foot, skirted display table, with tablecloth
- Two chairs
- Full Vendor registrations for two (2) company representatives, including lunch

Please Note:

- Additional Vendor registrations are welcomed at a rate of \$40 per person, which includes lunch
- Electricity is an additional \$40.00/booth
- Vendors are not eligible to attend classes for TCH's

Booth spaces will go quickly! Be sure to complete the registration form and return it with your payment as soon as possible.* You can also visit our website and register online fast!

As always, ASRWWA will give away a \$100 dollar bill, and other door prizes. This drawing will be open to system employees who visit each and every booth, and turn in a completed Prize Card. Please consider donating a Door Prize! Call Jason!

We have enclosed a Vendor Registration Form that includes the costs associated with exhibiting with us. If you have any questions or concerns, please contact Jason Blais at jasonblais@asrwwa.org or on his cell at 401-864-3178. Please visit our website for more information!

We look forward to seeing you in October!

Sincerely,



Jason Blais
Atlantic States Rural Water & Wastewater Association
11 High Street - Suite 204, Suffield, CT 06078
Tel. 860-370-5759 | Fax. 860-370-5784
asrwwa@asrwwa.org | www.asrwwa.org

*Please note that canvassing and/or distribution of materials by non-registered Vendors is not only incredible cheesy, it is strictly prohibited! You will be publicly shamed and humiliated if you do this at our event.

Vendor Schedule of Events:

Tuesday, October 24th

3:00PM - 6:00PM Vendor Setup

Wednesday, October 25th

6:00AM - 7:00AM Vendor Setup

7:30AM - 9:00AM Trade Show

10:30AM - 11:30AM Trade Show

11:30AM - 12:30PM Vendor Breakdown

1:45PM - 3:15PM Vendor Breakdown

Vendor Registration

Company Name:

Contact Person:

Email:

Mailing Address:

City:

State:

Zip:

Telephone:

Fax:

Cell:

1. Please CIRCLE your choices, and FILL IN information where appropriate.
2. ADD up what you circled, and FILL IN total at the bottom.
3. Send in your full payment.
4. Please take notice of our cancellation policy on page 2.

Member
Rate

Non-
Member
Rate

Vendor Fee includes 6-foot table, two chairs, and full registrations for two (2) representatives

\$400

\$625

Complimentary Registrations

Name	Position	Included	Included
Cell	Email		
Name	Position	Included	Included
Cell	Email		

Additional Registrations (Lunch is included with these registrations. Please attach additional names separately)

Name	Position	\$40	\$40
Name	Position	\$40	\$40

Electricity please indicate if you require electricity

\$40

\$40

Purchase an Associate Membership

n/a

\$250
Rate drops to
\$400

Drinking Water Taste Test Sponsorship

Display your vertical banner next to the judges' table, Only 2 spaces available

\$300

\$300

Refreshment Sponsorship

Get recognized for your generous sponsorship of refreshments throughout the event

\$200

\$200

Door Prize Sponsorship (recommendation: \$50-\$100)

Get recognized during our Trade Show for you generous door prize sponsorship. Please bring to Trade Show!

n/a

n/a

Total

Please let us know if there are any competitive organizations that you would prefer to be separated from:

Please return this completed form along with your payment to:

ASRWVA | 11 High Street - Suite 204, Suffield, CT 06078 | Tel. 860-370-5759 | Fax. 860-370-5784 | jasonblais@asrwwa.org

Vendor Registration

If you would like us to invoice you, please complete the following information:

Company Name:

Billing Contact:

Billing Address:

City:

State:

Zip:

Telephone:

Fax:

Email:

Please note that canvassing and/or distribution of materials by non-registered Vendors is not only incredible cheesy, it is strictly prohibited! You will be publicly shamed and humiliated if you do this at our event.

DEPOSIT & CANCELLATION POLICY

A **\$200 non-refundable deposit** is required for all registrations. Please Note: All registration cancellations and credit requests must be made in writing. A credit of the registration fee, minus an additional \$100 administrative fee, will be given for cancellations received by September 20, 2017. No credits will be offered after September 20, 2017.

Full payment must be received from all Vendors by September 29, 2017. Late fees may apply.

CONSENT TO USE PHOTOGRAPHIC IMAGES

Registration and attendance at, or participation in, ASRWWA meetings, trainings, and other seminars constitutes an agreement by the attendee to ASRWWA's use and distribution (both now and in the future) of the attendee's image or voice in photographs, videos, electronic reproductions and audio tapes of such events and activities.