

Exhibitor Invitation

February 26, 2019

Dear Exhibitor,

The Atlantic States Rural Water & Wastewater Association (ASRWVA) invites you to attend our 2019 Rhode Island Water & Wastewater Conference & Trade Show on Wednesday, April 24, 2019 at the Wright's Farm in Harrisville, RI.

Conference hours are 7:00 am to 3:15 pm. The full Agenda will be posted in the Attendee Brochure, coming out soon.

If you have not yet joined as a 2019 annual Associate Member, here is your chance to save money on your registration fee. The Member Rate for a Trade Show booth is \$415.00. The Non-Member Rate for a Trade Show booth is \$650.00. Our members experience a substantial cost savings. An Associate Membership is only \$250! Each booth includes:

- One 6-foot, skirted display table, with tablecloth
- Two chairs
- Full vendor registrations for two (2) company representatives, including lunch tickets

Please Note:

- Additional Exhibitor registrations are welcomed at a rate of \$45 per person, includes lunch
- Electricity is an additional \$45
- Exhibitors are not eligible to attend classes for TCH's

Booth spaces will go quickly! Be sure to complete the registration form and return it with your payment as soon as possible. Exhibitors purchasing sponsorship will be placed at a Premium Booth, near our Registration Table as you first walk into the facility.

As always, ASRWVA will give away door prizes, including a crisp \$100 dollar bill. This drawing will be open to system employees who visit each and every booth and complete their prize cards. Please bring your Door Prize to the Trade Show and notify Anthony Prince.

We have enclosed a Vendor Registration Form that includes the costs associated with exhibiting with us. If you have any questions or concerns, please contact Anthony Prince at anthony@nrwa.org or 580.252.0688.

We look forward to seeing you in April!

Sincerely,

***Atlantic States Rural Water
& Wastewater Association
Board of Directors***

Atlantic States Rural Water & Wastewater Association
11 High Street - Suite 204, Suffield, CT 06078
Tel. 860-370-5759 | Fax. 860-370-5784
communications@nrwa.org | www.asrwwa.org

*Please note that canvassing and/or distribution of materials by non-registered exhibitors is not only incredible cheesy, it is strictly prohibited! You will be publicly shamed and humiliated if you do.

Exhibitor Schedule of Events

Tuesday, April 23

9:00AM - 2:30PM Vendor Setup

Wednesday, April 24

8:00AM - 9:15AM Vendor Setup

9:30AM - 11:30AM Trade Show

11:30AM - 12:30PM Exhibitor Breakdown

12:30PM - 1:45PM Lunch/Awards

1:45PM - 3:15PM Exhibitor Breakdown

Sponsorship Information

ASRWVA wants to offer you the opportunity to showcase your products and services to system operation specialists across the state. Conference sponsors will receive prominent recognition for their support.

Each sponsorship level is in addition to the Exhibitor Fee except Conference Sponsorships.

Friend of Rural Water

\$100

- Exhibit booth sign indicating sponsorship
- Recognition during conference

Refreshment Sponsorship

\$150

- Signage at the refreshment tables
- Recognition during the sessions

Drinking Water Taste Test Sponsorship (only 2 available)

\$300

- Display your vertical banner next to the judging table
- Logo placement in the Conference Agenda Program
- Recognition during the luncheon

Door Prize Sponsorship

(\$50—\$100

- Recognition during the trade show for your generous prize sponsorship

suggested value)

Conference Sponsorships (Limited to three (3) exhibitors)

\$1,500

- Vendor Booth
- Two (2) full registrations
- 8 ft sponsorship signage placement
- Logo placement in the Conference Agenda Program
- Recognition in conference e-blasts
- Recognition on the conference website
- Banner placement at conference
- Recognition during conference

Exhibitor Registration

Company Name:

Contact Person:

Billing Address:

City:

State:

Zip:

Telephone:

Cell:

Email:

1. Please CIRCLE your choices, and FILL IN information where appropriate.
2. ADD up what you circled, and FILL IN total at the bottom.
3. Send in your full payment.
4. Please take notice of our \$200 deposit and cancellation policy on page 2.

Member
Rate

Non-
Member
Rate

Exhibitor Fee includes 6-foot table, two chairs, and full registrations for two (2) representatives

\$415

\$650

Complimentary Registrations

Name	Position	included	included
Cell	Email		
Name	Position	included	included
Cell	Email		

Additional Registration (Lunch is included with this registration. Please attach additional names separately)

Name	Position	\$45	\$45
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Electricity please indicate if you require electricity

\$45

\$45

Purchase an Associate Membership

Our CT Annual Conference & Trade Show will be held in late October 2019.

n/a

\$250
Rate drops to
\$415

Friend of Rural Water

\$100

\$100

Refreshment Sponsorship

\$150

\$150

Drinking Water Taste Test Sponsorship

Only 2 spaces available

\$300

\$300

Conference Sponsorship (Limited to three (3) exhibitors)

\$1500

\$1500

Door Prize Sponsorship (\$50-\$100 suggested value)

Please bring to Trade Show!

n/a

n/a

List Door Prize(s) here:

Total

Please let us know if there are any competitive organizations that you would prefer to be separated from:

Please return this completed form along with you payment to:

ASRWVA | 11 High Street - Suite 204, Suffield, CT 06078 | email at anthony@nrwa.org | or register online at www.asrwwa.org

Exhibitor Registration

If you would like us to invoice you, please complete the following information:

Company Name:

Billing Contact:

Billing Address:

City:

State:

Zip:

Telephone:

Fax:

Email:

Please note that canvassing and/or distribution of materials by non-registered exhibitors is not only incredible cheesy, it is strictly prohibited! You will be publicly shamed and humiliated if you do this at our event.

EXHIBITOR DEPOSIT & CANCELLATION POLICY

A **\$200 non-refundable deposit** is required for all registrations. Please Note: All registration cancellations and credit requests must be made in writing. A credit of the registration fee, minus the \$200 non-refundable deposit, will be given for cancellations received by Friday, March 22, 2019. No credit will be offered after March 22, 2019. **Full payment must be received from all Exhibitors by Friday, March 29, 2019. Late Fees may apply.**

* You may pay for your Associate Membership on our website under the Make a Payment tab on the header. You do not need a PayPal account to make a payment. If you require an invoice, contact us and we will be happy to email you a copy!

CONSENT TO USE PHOTOGRAPHIC IMAGES

Registration and attendance at, or participation in, ASRWWA meetings, trainings, and other seminars constitutes an agreement by the attendee to ASRWWA's use and distribution (both now and in the future) of the attendee's image or voice in photographs, videos, electronic reproductions and audio tapes of such events and activities.

Please return this completed form along with you payment to:

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