

**Atlantic States Rural Water and Wastewater Association
Board of Director
Meeting Minutes
December 14, 2021**

meeting held via GoToMeeting Platform

ASRWWA Directors Present: Pete Kasacek (Coventry Housing Authority), Ted Donoghue (Litchfield WPCA), Marty Cormier (Winsted Water), Bob Wittenzellner (Whitewater).

Others present: Shaun Fielder (ASRWWA/NRWA), Kalli Forshee (NRWA).

Call to order: The meeting was called to order by Shaun Fielder at 10:33 am.

Shaun congratulated the newly elected directors. Brief discussion on the assignment of officers for ASRWWA.

Motion by Marty to nominate Ted as ASRWWA secretary/treasurer. Second by Pete. No discussion. Motion passed unanimously.*

Motion by Ted to nominate Marty as ASRWWA President. Second by Pete. No discussion. Motion passed unanimously.

Some discussion on interest in Vice President assignment.

*Kalli noted ASRWWA bylaws indicate Secretary / Treasurer assignment should be two separate individuals. Shaun recommended assignment for V.P. be determined and then group could clarify on the Secretary and Treasurer assignments (two separate individuals, see info following).

Motion by Marty to nominate Pete as ASRWWA Vice President. Second by Ted. No additional discussion. Motion passed unanimously.

Motion by Marty to nominate Shelby Jackson (Wallingford) as ASRWWA Treasurer. Second by Ted. No additional discussion. Motion passed unanimously.

Motion by Pete to nominate Ted as ASRWWA Secretary. Second by Bob. No additional discussion. Motion passed unanimously.

Group agreed at the next director meeting will review the officer assignment for Shelby and verify acceptable for him.

National Rural Water Association Director Assignment: Shaun updated the group that an ASRWWA delegate and alternative delegate will need to be assigned to represent ASRWWA at the National Rural Water Association Board level. The individual(s) would serve on a 50-member national board. Group determined this assignment would be discussed further at the next ASRWWA board meeting. Shaun recommended the assignment be determined so ASRWWA national board assignee can attend NRWA full board meeting in Washington DC on February 7, 2022. Shaun reminded the group NRWA full board will make final determination on acceptance of Rhode Island Rural Water Association and ASRWWA board should plan to offer any requests to the NRWA full board at the February meeting.

Group determined the assignment of ASRWWA NRWA director and ASRWWA director to attend the DC rally would be discussed at the next director meeting.

Future meeting approach for ASRWWA directors: Brief discussion on timing of meetings to include next meeting. Group agreed the next meeting would take place on gotomeeting platform on Tuesday December 21, 2021 at 10 am EST.

Motion by Ted for ASRWWA 2022 Board of Director meetings to be held on the first Tuesday of the month - first being conducted on January 4, 2022 (all at 10 am EST via gotomeeting). Second by Marty. No discussion. Passed unanimously.

Brief discussion on proposed agenda items for the next meeting. Agenda will be provided in advance of the December 21 meeting.

Marty adjourned the meeting at 11:16 a.m. EST.

Minutes recorded and respectfully submitted by Shaun Fielder.