



atlantic states
RURAL WATER & WASTEWATER
ASSOCIATION

Atlantic States Rural Water & Wastewater
Association 45 Salem Turnpike #1007,
Norwich, CT 06360
www.asrwwa.org
Tel: 860-370-5759
asrwwa@asrwwa.org

June 10, 2022

Dear Member,

The Annual Membership Meeting for Atlantic States Rural Water and Wastewater Association Rural Association will be held on June 23, 2022 between 12:30-2:00 PM, coinciding with ASRWWA Annual Conference taking place at the New Life Church (formerly known as Mountainside Outing Club) in Wallingford, CT.

Pursuant to the ASRWWA by-laws, please see the Annual Meeting attached agenda for your review.

We thank you for your continued support and we look forward to seeing you on June 23rd!

Don Carver
ASRWWA
Interim Executive Director

Board of Directors

President: Marty Cormier, Winsted Water Works | **Vice-President:** Pete Kasacek, Coventry Housing Authority | **Treasurer:** Shelby Jackson, Wallingford Water | **Secretary:** Ted Donoghue, Litchfield WPCA | **Board Member:** Robert Wittenzellner, Whitewater LLC

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2022/2023 Annual Corporate Meeting June 23, 2022 1:15 P.M.

***New Life Church
350 High Hill Rd
Wallingford Ct. 06492***

AGENDA

Order of Business

- (a) Call to order — Report by Secretary of Delegates present and determination of quorum.**
- (b) Reading of Notice of Meeting.**
- (c) Reading and approval of minutes of last meeting: October 23, 2019.**
- (d) Ratification of previously amended Bylaws of the Association.**
- (e) Adoption of revised Articles of Incorporation. Listed at end of agenda.**

- (f) Adoption of revised Bylaws of the Association. Listed at end of agenda.**
- (g) Reports of Directors and committees.**
- (h) Election of Director(s)**
- (i) Unfinished and new business.**

Adoption of Revised Articles of Incorporation

1. Whether to change the name of the association from ASRWWA to _____
 - a) CT Rural Water & Wastewater Association.
 - b) Nutmeg Rural Water & Wastewater Association.
 - c) Charter Oak Rural Water & Wastewater Association.
 - d) CT Rural Water Association.
 - e) CT Association of Water & Wastewater Systems.
2. Whether to change the classes of members from Classes A and B (in which one class is the directors of the Maine Rural Water Association) to Classes A and B (in which one class is “any dues paying water districts, nonprofit corporation, public trusts, cooperative associations, private companies, municipal authorities, local governmental authorities and other similar organizations engaged in the distribution of collection of water or treatment or collection of sewage for residents of communities in the State of Connecticut”), as shown in the 2021 bylaws

Adoption of Revised Bylaws

3. Whether to change the name of the association to match the name shown in the articles



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**Minutes of the
2018-2019 Atlantic States Rural Water Wastewater Association Annual Membership Meeting
New Life Church, 350 High Hill Rd, Wallingford, CT 06492
October 23, 2019 – 1:00 PM**

Present: Sam Wade-National Rural Water Association (NRWA) CEO; Matt Holmes-NRWA Deputy CEO; John O'Connell-NRWA Vice President; Jamie Herman-Executive Director-New York Rural Water Association; Jimmy Folge, Jr.-Quonset Development Corporation; representatives from Blue Trails Water Association; Chippandydale Association; Coventry Housing Authority; Cromwell Fire District; City of Danbury; East Lyme Water & Sewer; East Windsor Housing Authority; City of Jewitt Water; Kensington Fire District; Litchfield WPCA; Mashantucket Pequot Tribal Utilities Department; Mohegan Tribal Utility Authority; Noank Fire District; Parmelee Water Systems; Proget School; Preston Board of Education; Town of Putnam WPCA; Sprague Water and Sewer Authority; Watertown Fire District; Watertown Water & Sewer Authority; Town of Winchester; Rita Clary-NRWA

1. **Call to Order:** NRWA Vice President John O'Connell called the meeting to order at 1:05 PM
Roll Call: Quorum was determined to be assembled.
2. **Reading of Notice of Meeting:** Mr. Peter Kasacek, Coventry Housing Authority made a motion to suspend with the reading of the notice, seconded by Mr. Stephen Gode, Parmelee Water Systems. No discussion. Motion passes unanimously.
3. **Reading and Approval of Meeting Minutes of last meeting (October 24, 2018):** Mr. Peter Kasacek made a motion to suspend with the reading of the meeting minutes, seconded by Mr. Donald Zurell, Chippandydale Association. No discussion. Motion passes unanimously.
4. **Presentation of the Financial, Federal Programs and Services Reports:** NRWA Deputy CEO Matt Holmes presented the Financial Report. Mr. Holmes spoke about the present financial situation of ASRWWA. He also highlighted the federal programs and visited about the pathway of the future for ASRWWA.
5. **Unfinished and New Business:** NRWA Vice President John O'Connell discussed with the members the situation of the ASRWWA board member resignations and recruiting a General Manager/Administrator for the association.
6. **Adjournment:** Mr. Peter Kasacek, Coventry Housing Authority made a motion to adjourn the meeting at 1:35 PM, seconded by Mr. Patrick Morris-East Lyme Water & Sewer Department. No discussion. Motion passes unanimously.

Respectively Submitted,

NRWA Deputy CEO,
Matthew Holmes