



Atlantic States Rural Water & Wastewater Association  
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**Minutes of the  
2018-2019 Atlantic States Rural Water Wastewater Association Annual Membership Meeting  
New Life Church, 350 High Hill Rd, Wallingford, CT 06492  
October 23, 2019 – 1:00 PM**

Present: Sam Wade-National Rural Water Association (NRWA) CEO; Matt Holmes-NRWA Deputy CEO; John O'Connell-NRWA Vice President; Jamie Herman-Executive Director-New York Rural Water Association; Jimmy Folge, Jr.-Quonset Development Corporation; representatives from Blue Trails Water Association; Chippanydale Association; Coventry Housing Authority; Cromwell Fire District; City of Danbury; East Lyme Water & Sewer; East Windsor Housing Authority; City of Jewitt Water; Kensington Fire District; Litchfield WPCA; Mashantucket Pequot Tribal Utilities Department; Mohegan Tribal Utility Authority; Noank Fire District; Parmelee Water Systems; Proget School; Preston Board of Education; Town of Putnam WPCA; Sprague Water and Sewer Authority; Watertown Fire District; Watertown Water & Sewer Authority; Town of Winchester; Rita Clary-NRWA

1. **Call to Order:** NRWA Vice President John O'Connell called the meeting to order at 1:05 PM  
**Roll Call:** Quorum was determined to be assembled.
2. **Reading of Notice of Meeting:** Mr. Peter Kasacek, Coventry Housing Authority made a motion to suspend with the reading of the notice, seconded by Mr. Stephen Gode, Parmelee Water Systems. No discussion. Motion passes unanimously.
3. **Reading and Approval of Meeting Minutes of last meeting (October 24, 2018):** Mr. Peter Kasacek made a motion to suspend with the reading of the meeting minutes, seconded by Mr. Donald Zurell, Chippanydale Association. No discussion. Motion passes unanimously.
4. **Presentation of the Financial, Federal Programs and Services Reports:** NRWA Deputy CEO Matt Holmes presented the Financial Report. Mr. Holmes spoke about the present financial situation of ASRWWA. He also highlighted the federal programs and visited about the pathway of the future for ASRWWA.
5. **Unfinished and New Business:** NRWA Vice President John O'Connell discussed with the members the situation of the ASRWWA board member resignations and recruiting a General Manager/Administrator for the association.
6. **Adjournment:** Mr. Peter Kasacek, Coventry Housing Authority made a motion to adjourn the meeting at 1:35 PM, seconded by Mr. Patrick Morris-East Lyme Water & Sewer Department. No discussion. Motion passes unanimously.

Respectively Submitted,

NRWA Deputy CEO,  
Matthew Holmes